Welcome to the *Coaching Special Olympics Athletes* Online Course

Please do not lose this printout. It contains your unique key code for the course and instructions for accessing it.

YOUR PERSONAL KEY CODE:

< >

How to access the course:

1. Go to the Human Kinetics Coach Education website at www.asep.com.

2. Click the *Sign In* at top right hand corner of the page.

3. Click *Register* and complete registration information on the pages that follow.

- The top line of the address page reads Institution. Be sure to enter *Special Olympics New Jersey* so that your course completion can be tracked.

- At the final page of registration, click *Continue*

4. Click the *Continue my course* button on the bottom right hand side of screen.

5. If you have not taken an ASEP course in the past, click *No*. You will have the option of entering your SSN or have a unique ID number automatically generated for you. Write the ID number down, if so. (If you have taken an ASEP course before, click yes and then enter your SSN/ID number.)

Have you ever taken an ASEP test before?

Yes   No

6. Once your ID is created/entered, click *Continue*. **Makes sure the National Coaches Registry box remains unchecked.**

ASEP ID Created Successfully

Below is your unique ASEP ID number.

Please keep this ID for your records. If you ever take a classroom ASEP course this ID.

Your record of completed courses and certifications will be available in our online Registry. If you choose to opt out of the Registries below, your course and certifica online. If you opt in to the Registries, you will receive a lifetime 10% discount on all purchase on the ASEP.com Web site. If you want to opt in, click here to continue.

☐ Check this box to opt out of the National Coaches Registry (NCR).
☐ Check this box to opt out of the National Officials Registry (NOR).

Continue

7. Click *enter a key code* and enter key code exactly as it appears at the top of this printout.

Welcome,

To access your online course, see instructions below.

If you do not see a link above to the course or test you want to view, you need to enter a key code
Products requiring key codes include online tests for classroom courses and online courses received

Enter Key Code

To take an online test for a classroom (college bookstore, administrator, etc

Enter key code:

ASEP040-EXAMPLE-ONLINEEXA

Submit

Note: After you enter the key code the first time, you will not need to use it again to access the course or test. You simply sign in using your e-mail address and the password you created and go to *Continue my course*.

If you have questions about this course or how to use your key code, call Human ASEP customer service at 800-747-5698 or e-mail support@asep.com.

8. Enter Association/ Organization as shown, select sport(s) in which you coach and check the general age of your athletes. Bypass Organization Code. Click *submit* and then *Click here to continue* on the following page.

Please complete either "Association/Organization" or "O

● Association/Organization:
If you are taking this course to fulfill the require choose association/organization from the pull-d listed please choose "Other".
Special Olympics North America
New Jersey

○ Organization Code:
This field is optional. Individuals taking a recert here. Please enter a code only if you are partic an organization code to you. If your clinic is for instructor does not provide a code for the organ should call the ASEP national office at (800) 74

Sport Code 1:
What sport(s) do you coach? From the drop down list provi responsibility in Sport code #1. Click on the sport that is yo you have equal responsibility in both sports click on one sp please select the sport(s) you have greatest interest in.
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Sport Code 2:
See explanation above.
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Ages of Athletes:
We want to know the ages of the athletes you coach. Selec coaching.
☐ Youth Sports (Up to Age 14)
☐ Competitive Club Sports (14 Years and Older)
☐ Scholastic Sports (Grades 5-12)
☐ College/University Sports
☐ Other

Submit

You have been successfully registered.
Coaching Special Olympics Athletes
Click here to continue.

9. At main page, click *Continue my course* button.

Print my certificate
Continue my course
Get test results
View requirements

American Sport Education Program

10. You will see *SONA Coaching Special Olympics Athletes* under your course listing. Click on the title and begin!

Welcome,
To access your online course, see instructions below.

Incomplete Courses
ID	Title	Expires On	Test Status
	SONA Coaching Special Olympics Athletes	08/07/16	Take Test

Click a course title above to access an online course. Click a Take Test link to go straight to a cours can also reach a course's test from within the course.)

Special Olympics Coaching **Special Olympics** Athletes

Introduction > Course Setup and Navigation

Welcome to Coaching Special Olympics Athletes!
If you are just beginning the course, please read this page. If you've been here before and wish to go directly to the course menu, click the Menu tab in the upper-left corner of this screen.

11. When you complete the course, be sure to take the test, which can be accessed from the blue Menu tab. You must receive 80% or above to pass.

⊕ ☑ Introduction
⊕ ☐ Unit 1: The Athlete—Different Abilities and Challenges
⊕ ☐ Unit 2: Teaching and Training the Athlete
⊕ ☐ Unit 3: The Coach—Preparing for and Coaching During Competition
⊕ ☐ Unit 4: Managing the Program
⊕ ☐ Course Summary
☐ Course Test
☐ Course Evaluation

Menu
Resources
Help