

HOW DO I KNOW WHO IS ENROLLED IN MY PROGRAM?

**The Google
Account!**

Every YA program has a google account

Information about children who enroll in your program goes **DIRECTLY** to a spreadsheet in your Google Drive

ALL forms and basic information are uploaded to your Google Drive

You can (and should) use your YA Gmail account as the primary email for your program

Multiple coaches can access the account



The password is ...
sonjyoungathletes

All lowercase
One word

**DO NOT CHANGE
THE
PASSWORD**

Checking Your Google Account

Check the spreadsheet in the Google Drive regularly

Always check the tabs at the bottom for new registration
Any athlete that **DOES NOT HAVE A USERNAME** on the spreadsheet has **NOT COMPLETED** enrollment

Use the spreadsheet to email families as well as create a sign in sheet.

[Let's check out a Google account!](#)



***LOOKING FOR
SUPPORT?***

***CALL OR
EMAIL US!***

KAPOW!